**ASSOCIATION OF THE MANAGEMENTS OF UN–AIDED ENGINEERING COLLEGES (MAH.)**

**(Reg. No.MH / 8081 / 03 / Nashik, dtd. 27-05-2003)**

C/o. K.K. Wagh Education Society, Hirabai Haridas Vidyanagari, Amrutdham, Panchavati,

Nashik – 422 003, MAHARASHTRA, Tel. Nos.(0253) 2221118, 2629048

FAX : (0253) 2629048, 2515791

Email : engg\_asso@redifmail.com Website : www.enggassociation.org

24.6.2011

To

All Members

Please refer to the discussion during the meeting of the Association held on 19.6.2011 at Pune regarding the proposal for fixation of fee structure for the course starting from academic year 2011-12.

1) As discussed a note has been added to **FORMAT FOR COMPUTATION OF FEES FOR AY 2011-12 HIGHER & TECHNICAL COURSES** – to **Point No.4.14** regarding annualized expenditure of 6th Pay Commission and additional expenditure per student and the Format with note is displayed on the Website of the Association.

2) In addition to above, a draft of the Covering Letter to be sent by the Institutions is also displayed on the Website of the Association.

3) For general information draft of the letter which is being sent to Shikshan Shulka Samiti is also displayed taking up the points regarding i) annualized expenditure as well as earlier points regarding ii) percentage of 7% for Inflation and Development Fee and iii) methodology of the Shikshan Shulka Samiti regarding depreciation rent and Divisor factor.

4) In addition to **“FORMAT FOR COMPUTATION OF FEES FOR AY 2011-12 HIGHER & TECHNICAL COURSES”** the Members may submit another Format calculating the fees on the basis of higher percentage of Inflation and Development Fee instead of 7% and charging depreciation at Income Tax rate and rent as paid by the Institution or as per the certificate obtained from PWD or Govt. approved Surveyor.

President

Association of the Managements of Unaided

Engineering Colleges (Mah.)

Branch Office : C/o Society for Computer Technology and Research, Sr. No.27, Dhankawadi, Pune-Satara Road, PUNE – 411 043.

C/o MGM’s Jawaharlal Nehru Engineering College, N-6, CIDCO, AUGANGABAD – 431 003

Draft of covering letter to be sent by the Members to the Shikshan Shulka Samiti along with FORMAT FOR COMPUTATION OF FEES FOR AY 2011-12 HIGHER & TECHNICAL COURSES.

Letter Head of the Institution

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ref. : Date :

To,

The Hon’ble Chairman,

Shikshan Shulka Samiti,

Room No. 305, 3rd floor,

Government Polytechnic Building,

49, Kherwadi, Ali Yawar Jung Marg,

Bandra (East),

**MUMBAI – 400 051**.

**Sub** :- Proposal for approval of fee structure for the course starting from academic

 year 2011-2012.

**Ref.** :- Your letter No. SSS/Fee-2011-12/April/H&T/2011/122 dated 28th April, 2011.

Sir,

Enclosed herewith please find the proposal for approval of fee structure for the course starting from academic year 2011-12 along with forms A, B, C and D, checklist, Norms and Affidavit.

We have also enclosed additional Format furnishing the particulars based on the particulars for expenditure in respect of which contentions were and have been raised by the Association of the Managements of Un-Aided Engineering Colleges (Mah.).

This proposal is being submitted to this office without prejudice to our rights and contentions raised in W.P.No. 4668 of 2009 (Aurangabad) filed by the Association of the Managements of Un-Aided Engineering Colleges (Mah.).

Kindly acknowledge the receipt of the same.

Thanking you.

Yours faithfully,

 **PRINCIPAL**

**Encl.** As Above.

AFFIDAVIT (H & T)

(Academic year – 2011-12)

I, …………………………………….. Age ….. years residing at ………………. ………………………………………………………………………………………

do hereby solemnly affirm and state as under :-

1. That I am the head / Director of the institute ……………………………… and that I am fully authorized to execute an affidavit on behalf of the institution.
2. That I state and affirm that for the academic year 2011-12, for ……………………. Course/courses, I am submitting the fee approval proposal along with the following documents.
	* Form No.A, B, C and D.
	* Audited balance sheet and income and Expenditure Accounts (of the Institute) for the years 2009-10, 2010-11.

Please check whether Institute accounts audited.

* + Receipt & Payments for the financial Year 2009-10 & 2010-11.
	+ Sanctioned and actual intake for the year 2009-10 & 2010-11.
	+ Details of salary paid to the Teaching & Non Teaching staff along with the information such as their names, designation/Qualification & TDS deducted for the academic year 2010-11, and that their

qualifications and salaries paid as per the norms of MCI/DCI/AICTE/DTE/GOVERNMENT/UNIVERSITIES etc.

* + Computation of proposed fees for 2011-12 in the prescribed format.
	+ Details of any vacant seats filled in during 2010-11.
	+ Statement of accounts submitted to Shikshan Shulka Samiti, are the same as submitted Income Tax authorities and Charity Commissioner.

Please check whether submitted.

OR

* + Statement of accounts submitted to Shikshan Shulka Samiti, are the same as being submitted to Income Tax authorities and Charity Commissioner.

In case already not submitted/beingsubmitted.

* + **Certificate incorporating details of proposed fee approval proposal for academic year 2011-12 has been put up on the website of the institute and also on the notice board.**

Please check that Format for Computation of fees for AY 2011-12 is displayed on the website and Notice Board of Institution.

* + Details of Teaching staff required as per directives of MCI/DCI/AICTE/DTE/GOVERNMENT/UNIVERSITIES/NCTE etc.
1. That I state and affirm that actual fee charged from students during the academic year 2010-11was Rs. ………./- per student and I further state

that they were not charged more than what was approved by Shikshan Shulka Samiti.

1. That I state and affirm that facilities were provided for which fees were charged during 2010-11.

5. The following averment is made without prejudice to the contentions raised by the Engineering Association that requiring the member institutions to make this averment is not legal and fair and within jurisdiction of the Hon’ble Shikshan Shulka Samiti.

That I state and affirm that I am aware of the fact that any of the statements/averments made herein before, if turns out to be false/or misleading then my Institute shall have no objection for reduction of fee by 50% of the Fixed by the Samiti.

6. That I state and affirm that have submitted true and correct accounts for the 2010-11 duly audited and submitted to Income Tax authorities and also to the Charity Commissioner.

Please check whether submitted.

OR

That I state and affirm that have submitted true and correct accounts for the 2010-11 duly audited and affirm that same set of audited accounts as is submitted for Fees Fixation proposal will be submitted/considered while complying with the requirements regarding annual accounts and audit for the year ended 31-3-2011 with the Income Tax authorities and also to the Charity Commissioner.

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Place : Signature

Date : Head/Director of Institute

Verified and solemnly affirmed before me on …………… at ……………..

(Executive Magistrate)

 (Seal & Signature)

FORMAT FOR COMPUTATION OF FEES FOR AY 2011-12 – HIGHER & TECHNICAL COURSES

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | Name of the College/ Institute | Code | Location |  |
|  |  |  |  |  |
| 2 | Approved fee for AY 2010-11 Rs. | Proposed for Ay 2011-12 (See 4.11.2) Rs. | Approved Interim fee for AY 2011-12 Rs. As per website |
| 3 | Whether undertaking on stamp paper submitted reg. refund? | Yes/No |  |
| 4 | Computation of final tuition fee and development fee: | Expenditure incurred (in Rs.) | Expenditure permitted (in Rs.) |
|  |  | Total | Pre Student (divided by 4.9) | For officel use only |
| 4.1.1 | Salary expenditure for 2010-11 to approved teaching / non teaching staff as per DTE/AICTE/GOVERNMENT norms ( As per V PAY Scale) |  |  |  |
| 4.1.2 | Salary /Honorarium paid to visiting Faculties |  |  |  |
| 4.1.3 | Total Salary Expenditure |  |  |  |
| 4.2 | Non Salary revenue expenditure (Rent Interest on Loan, if any, and unrelated expenditure to be excluded) for 2010-11 |  |  |  |
| 4.3 | Depreciation/Rent on building @**a.)** 2.5% of cost for as per norms as on 31.3.2011**b.)** Rs. 2000 per student **Higher of a or b** |  |  |  |
| 4.4 | Depreciation on other assets at approved rates on 31.3.2011 |  |  |  |
| 4.5 | Total of (4.1.3 to 4.4) + 4.14.1 |  |  |  |
| 4.64.6.1 | a) Add: 7% of 4.5 for increase in cost for 2011-12 (see norm 1.5.1) |  |  |  |
| b) less Penalties/ Donations given by Institute |  |  |
| 4.5 +4.6 (a) – 4.6 (b) |  |  |  |
| 4.7 | Sanctioned strength in the College/Institute (No.) |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 4.8 | Actual strength in the College/ Institute (No.) |  |  |
| 4.9 | Controlling strength (no.) (Higher of 4.7 & 4.8) |  |
| 4.10 | Tuition Fee (4.6.1 / 4.9) |  |  |
| 4.11 | Development fee (7% of 4.10) |  |  |
| 4.11.1 | No. of Students paying development fees only if any |  |  |
| 4.11.2 | Total Fee (4.10 +4.11) |  |  |
| 4.12 | Credit for accreditation if any 3% or 5% of 4.10 (norm 2.8.1) |  |  |
| 4.13 | Credit for faculty with Ph.D. (Norm 2.8.2) |  |  |
| 4.13.1 | Credit for National/ International conference are held in Colleges consistently for 3 year 2% (norms 2.8.3) |  |  |
| **\***4.14 | Additional Expenditure of 6th pay commission if actually paid. | 4.14.1 Total |  |  |
| 4.14.2 per Student |

\* **Since 6th Pay Commission paid in 2010-11 from** (month)**…… to** (month)**………**

 **Annualized expenditure of 6th Pay implementation (4.14.1 Total) = Rs. -----------**

 **Additional Expenditure of 6th Pay implementation (4.14.2 per student) = Rs. -----------**

Note : The amount in 4.14.2 is to be collected from all the student in the institution. However for the student admitted in 2011-12 it is already included in their tuition fee (See 4.5)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Signature and Seal of the Head of

 Institute/College with Code No.

Note :

Courses run in the same Premises/Campus/Location :

|  |  |  |
| --- | --- | --- |
| Name of the Course | No. of Students | Tuition timePer day |
|  |  |  |
|  |  |  |

Disallowance

1)

2)

3)

Prepared by : Checked by

 (Chartered Accountant)

 Date

**COMPUTATION OF FEES FOR AY 2011-12**

**As per the law laid down by the Hon’ble Supreme Court**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | Name of the College/ Institute | Code | Location |  |
|  |  |  |  |  |
| 2 | Approved fee for AY 2010-11 Rs. | Proposed for Ay 2011-12 (See 4.11.2) Rs. | Approved Interim fee for AY 2011-12 Rs. As per website |
| 3 | Whether undertaking on stamp paper submitted reg. refund? | Yes/No |  |
| 4 | Computation of final tuition fee and development fee: | Expenditure incurred (in Rs.) |  |
|  |  | Total | Pre Student (divided by 4.9) | For official use only |
| 4.1 | Total Salary expenditure for 2010-2011 as per V Pay Scale |  |  |   |
| 4.2 | ~~Non salary revenue expenditure (Rent, Interest on loan, if any, and unrelated expenditure to be excluded) for 2009-10.~~Non salary revenue expenditure as shown in the audited accounts including interest, rent on building for the year 2010-11 being part of the cost of education have been included. |  |  |   |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 4.3 | ~~Depreciation/Rent on building @ 2.5% of cost for as per norms 2009-10~~Included in 4.2 aboveOrDepreciation for building as shown in the audited accounts. |  |  |  |
| 4.4 | ~~Depreciation on other assets at approved rates 2009-10~~Depreciation at Income Tax rates or as per the system of accounting of the Trust/Society/College as per audited accounts for the year 2010-11. |  |  |   |
| 4.5 | Total (of 4.1 to 4.4) + 4.14.1 |  |  |   |
| 4.6 | ~~Add : 7% of 4.5 for increase in cost for 2009-10 (1.07 times of 4.5)5~~The increase in cost in 2011-12 as per projections, budget of the College, OrAdd : 15% on 4.1Add : 10% on 4.2 & 4.4 by way of increase.Total cost of Education for 2010-11 |  |  |  |
| 4.7 | Sanctioned strength in the College/Institute (No.)  |  |   |
| 4.8 | Actual strength in the College/Institute (No.) |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 4.9 | Controlling strength (no.)Lower of 4.7 & 4.8 |  |  |
| 4.10. | ~~Tuition Fee (4.6 / 4.9)~~**Tuition Fee (4.6 / 4.9)** |  |  |
| 4.11 | ~~Development fee (7% of 4.10)~~**Development Fee**As per the practice of the Trust/Society/College after taking into consideration budgets, plans, schemes of the College  or 14% of the cost of education |  |  |
| 4.11.1 | No. of students paying development fees only if any |  |  |
| 4.11.2 | Total Fee (4.10 + 4.11) |  |  |
| 4.12 | Credit for accreditation if any **3% or 5%** of 4.10  |  |  |
| 4.13 | Credit for faculty with Ph.D. **@ 3%**  |  |  |
| 4.13.1 | Credit for National/ International conference are held in Colleges consistently for 3 year **@ 2%**  |  |  |
| 4.14 | Additional Annualized Expenditure of 6th Pay commission if actually implemented | 4.14.1 Total |  |
| 4.14.2 per Student |  |

|  |  |  |
| --- | --- | --- |
| 4.15 | Total fee for the AY 2011-12 = 4.10 + 4.11Fee for Second Year = Fee for AY 2012-13 + 10%Fee for Third Year = Fee for AY 2013-14 + 10%Fee for Fourth Year = Fee for AY 2014-15 + 10% |   |

\* **Since 6th Pay Commission paid in 2010-11 from** (month)**…… to** (month)**………**

 **Annualized expenditure of 6th Pay implementation (4.14.1 Total) Rs. -----------**

 **Additional Expenditure of 6th Pay implementation (4.14.2 per student) = Rs. ----**

Note : The amount in 4.14.2 is to be collected from all the student in the institution. However for the student admitted in 2011-12 it is already included in their tuition fee (See 4.5)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Signature and Seal of the Head of

 Institute/College with Code No.

Note :

Courses run in the same Premises/Campus/Location :

|  |  |  |
| --- | --- | --- |
| Name of the Course | No. of Students | Tuition timePer day |
|  |  |  |
|  |  |  |

Disallowance

1)

2)

3)

Prepared by : Checked by

 (Chartered Accountant)

 Date